

Description

Our student initiative is based at ETH Zürich (Hönggerberg) and inspires students across Switzerland in hands-on space engineering challenges through collaboration with academia and industry.

ARIS goes into the 3rd round: Following project HEIDI, ARIS participates at the Spaceport America Cup 2020 in New Mexico and develops its own Rocket Engine. ARIS conducts events around these activities and is constantly reaching out to sponsors, the public and the next generation. A management team organizes logistics, finances, marketing and sponsoring for the whole association.

As **Financial Manager** your main responsibility is to oversee the financial transactions, monitor cash flow, plan budgets individual team budgets with the team leaders, and report to the board. Tasks include:

- Plan team budgets together with the team leads
- Monitor Cash-Flow and Cash Availability
- Distribute Available funds
- Record Financial Transactions in the accounting software
- Execute reimbursements
- Attend weekly meetings with the Operations and Management teams
- Work closely with the Sponsoring team to communicate and act on the cash needs

Expectations

From each our team members we expect:

- We expect you to spend 1-2 days a week on the project and be able to join team meetings and workshops in Zurich
- Be proactive and able to take responsibility
- Fail, get up and learn from it
- Ask for help when you need it and help whenever you can
- You don't have to be a specialist yet but you are willing to become one!

What do you get?

By participating in this unique challenge you will:

- Learn how to deal with critical decisions
- Work in a multi-disciplinary team
- Opportunity to take the Treasurer's Board position in Fall 2019
- Take initiative outside of the class room and gain hands-on experience
- Establish and grow your network in industry and academia
- Be part of a friendly community, grow as a unit and build life-long friendships
- Kick start your career!

Start Date: As soon as possible

Duration: At least until the spring semester of 2020

Working hours: 1-2 days/week

Any questions? Get in touch.

We look forward to hearing from you! Please submit a complete application, including CV. If you have any questions, please reach us on contact@aris-space.ch